

Caerphilly Local Service Board



Bwrdd Iechyd Prifysgol
Aneurin Bevan
University Health Board



Heddlu
Gwent
Police



Notes of Meeting

Held at 9.30 a.m. on
Wednesday, 20th August, 2014
Room 1.3, Ty Penallta

Present:-

Cllr Keith Reynolds (Chair)	Chair of Caerphilly LSB and Leader of Caerphilly County Borough Council
Dave Street (for Stuart Rosser)	Corporate Director Social Services, Caerphilly County Borough Council
Richard Bowen (for Judith Paget)	Director of Planning, Aneurin Bevan University Health Board
Jeff Farrar	Chief Constable, Gwent Police
Martin Featherstone	Chief Executive, Gwent Association of Voluntary Organisations

In attendance:-

Cllr Gerald Jones	Deputy Leader and Anti-Poverty Champion, Caerphilly County Borough Council
Maggie James	Passport Programme Manager, Caerphilly County Borough Council
Gareth Hardacre	Head of People Management, Caerphilly County Borough Council
Sam Crane	Head of Partnerships & Networks, Aneurin Bevan University Health Board
Eryl Powell	Consultant in Public Health, Aneurin Bevan University Health Board, Public Health Team
Julian Knight	Chief Superintendent, Gwent Police and Co-Chair of Gwent Substance Misuse Area Planning Board (GSMAPB)
Mike Nicholson	Strategic Director People (ie: Social Services), Newport City Council
Howard Rees	Programme Manager, Caerphilly County Borough Council
Alison Palmer	Community Planning Coordinator, CCBC/GAVO (notes)

Apologies:-

James Owen	Deputy Director (Expert Services and People), Welsh Government
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Point	Matter	Action
1.	<p>Welcome: Cllr KR welcomed everyone to his first LSB meeting as Leader of CCBC and Chair of the LSB taking over the responsibility from Cllr Andrews. Introductions were made and he acknowledged that he was taking over with changes ahead for LSBs as they become Public Service Boards.</p> <p>He noted that there would be some changes to the order of the agenda to facilitate</p>	

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	the attendance of those delivering presentations.	
2.	<p><u>Notes of previous meeting and matters arising:</u> The notes of the previous meeting were approved as a correct record.</p>	
3.	<p><u>The Well-being of Future Generations (Wales) Bill:</u> HR explained the background to the circulated briefing notes noting the overwhelming response from LSBs nationally to the original WG consultation was to maintain the non- statutory nature of LSBs. However, they would now be placed on a statutory footing as Public Service Boards (PSB) through the new legislation and would have prescribed membership, larger than the current LSB.</p> <p>The PSB would be responsible for the development of the local Wellbeing Plan, (replacing the SIP), a performance framework, for consultation and engagement and be accountable to scrutiny, the future generations’ commissioner and WG.</p> <p>Members expressed concern about a number of issues including the breadth of the legislation; timescale for introduction, the relationship of the Bill to the findings of the Williams Commission; possible boundary changes; and the financial implications. Members felt it was a departure from the essence of Beecham which enabled a small number of leaders to come together to have open conversations and there was concern it could become overly bureaucratic, with its influence diluted by changing and increasing the membership. There was also concern that there might be duplication with the Social Services and Wellbeing Act.</p> <p>KR noted that a paper was being presented by Paul Cooke (Sustainable Development Officer, CCBC) the following day at CCBC Corporate Management Team about the possibility of Caerphilly becoming an “early adopter” of the FG Bill, working with the WLGA. He also noted that alternative local authority structures were being put forward by the WLGA that suggested the retention of the current structure with the addition of four regional councils. The content of the briefing note was noted.</p>	
4.	<p><u>Update on LSB priority: Tackling the Impact of Poverty: report and presentation by Cllr Gerald Jones (Deputy Leader and Anti-Poverty Champion, CCBC).</u> Cllr GJ apologised for the absence of Rob Hartshorn, (author of the report and CCBC Lead Officer on Anti-Poverty), who was on leave. He took members through the report, which had been circulated previously, highlighting the work being undertaken, including:</p> <ul style="list-style-type: none"> • Gwent Poverty champions meeting hosted by Vaughan Gething AM • Standing Conference focus on Tackling Poverty • Digital inclusion project lead by Communities 2.0 with Rhymney Comprehensive – Cloud9 • Work with food banks, partnering with local major stores and credit unions • Promotion of Credit Union membership to reduce the reliance of low income families on pay day loans and increase collection points • The promotion of credit union use through trade unions to encourage local authority staff to join and improve the image of the movement <p>Cllr GJ highlighted the work undertaken through the “Vibrant and Viable Places” grant (a WG tackling poverty fund) and WHQS, inviting the LSB to visit Rowan Place, Rhymney to see the regeneration taking place and to visit the Hafod Deg premises in Rhymney. He commented on the work credit unions had been doing</p>	

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	<p>using volunteers in CF areas, within schools to promote young savers and the established collections and payroll deductions in partner organisations.</p> <p>Cllr GJ was thanked for his presentation and LSB members approved the recommendations contained in the report.</p> <p>It was agreed that the LSB would hold its next meeting on 19th November, 2014 at Hafod Deg, followed by a visit to Rowan Place. Rhydney.</p>	HR
5.	<p><u>Update on LSB ESF “Passport” Project: presentation by Gareth Hardacre, Head of People Management, CCBC and Maggie James, Passport Programme Manager, CCBC.</u></p> <p>GH gave an introduction to this LSB sponsored European Social Fund (ESF) project, noting that it had emerged from the need to develop the workforce in the borough and tackle the issue of NEETs while providing opportunities for partners.</p> <p>MJ took members through the presentation. MJ drew attention to the success of the project and also to some of the challenges and lessons learnt through the programme:</p> <ul style="list-style-type: none"> • Partnership working with Job Centre Plus, Careers Wales and CF officers to develop referral process • Placements with CCBC and wider partners, including Morrison’s Bargoed and WHQS contracts through community benefit clauses, and close links to Caerphilly Business Forum • Challenges for CCBC as employer with all trainees placed on CCBC payroll and the legal responsibility including the recent pension changes. • <p>GH noted that the project will finish in December 2014 with implications for staff and the continuation of what has been a very successful programme. He noted WG support and the opportunity for a regional bid to continue the programme, but the timescales for the new round of European funding and as yet unknown focus have left a funding gap. Local authority funding cuts would also have an impact on the continuation of the programme.</p> <p>LSB members acknowledged the success of the Passport programme and asked if any future activity could be extended to post - 25 year olds given the poverty agenda. It was also noted that the programme had been reported to CCBC Policy and Resources Scrutiny Committee the previous week where the funding issues had also been raised. Cllr KR thanked GH and MJ for their presentation.</p>	
6.	<p><u>Healthier Caerphilly Outcome Scorecard and Highlight Report: presentation by Sam Crane, Lead Officer for Healthier and Head of Partnerships and Networks, ABUHB and Eryl Powell, Consultant in Public Health, ABUHB, Public Health Team.</u></p> <p>SC introduced the Healthier Caerphilly Outcome theme reminding LSB members that the priorities had been developed from the UNA work two years previously, noting that priority H4 had subsequently been transferred to Safer for reporting.</p> <p>She also advised that she had not established a Healthier Caerphilly “Delivery Group” as the priorities were spread across a number of existing delivery mechanisms including the Wellbeing Network (WIN), Neighbourhood Care Networks (NCNs) and the Integrated Partnership team (which is chaired by DS). She reported that the NCN plans were being finalised with targets linked to the</p>	

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	<p>SIP priorities. SC highlighted some of the work being undertaken:</p> <ul style="list-style-type: none"> • 124 community health champions across the county borough • The opening by the Earl of Wessex of the Rhymney Health and Social Care Centre, which hosts the Integrated Health and Social Care team and also the visit by the WG Health Minister Professor Mark Drakeford AM. • Appointment of Community Connectors using Intermediate Care Fund <p>EP then focussed on the work being done on smoking cessation, highlighting the development of services through community pharmacies and the “Stopober” campaign launching in September. Questions were raised regarding the use of electronic cigarettes and the targeting of young people. EP noted the challenges to de-normalising smoking and the need for support from all partners.</p> <p>LSB members identified opportunities for spreading the health messages through CF work in communities and events such as GAVO Play Day. LSB members agreed to support employer based campaigns. EP agreed to circulate Stopober briefings and campaign material to members. SC and EP were thanked for their presentation.</p>	EP
7.	<p><u>Response to ESG “Childhood Obesity” report: presentation by Eryl Powell, Consultant in Public Health, ABUHB, Public Health Team.</u></p> <p>EP introduced the report explaining that LSBs across Wales had been asked to respond to ESG by the Minister identifying the work being undertaken to address childhood obesity in the county. She explained that the Caerphilly response had been developed by the WIN network, working with the Gwent Childhood Obesity Strategy Group.</p> <p>She gave examples from the report of work currently being done and LSB members acknowledged that all their organisations could play a part in encouraging more physical activity, JF noting the community engagement role of police officers working with young people and MF/HR highlighting the role of the voluntary sector and the number of sporting groups in the county borough.</p> <p>EP explained that the core message had changed to eating healthily rather than healthy eating and the need for consistency was acknowledged with mixed messages about food through the media leading to public confusion.</p> <p>LSB members agreed that there was a bigger picture and it was important to ensure that all the funding did not go into health only, as other services played a part. EP acknowledged that the All Gwent Obesity Strategy may not encompass that broader picture and EP agreed to circulate the draft to LSB members.</p> <p>Cllr KR acknowledged contradictory messages from the media highlighting potential closures of sporting facilities through the medium term financial plan consultation. EP was thanked for her report and the recommendations were agreed.</p>	EP

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8.	<p><u>Gwent Substance Misuse Area Planning Board:</u> presentation by Chief Superintendent Julian Knight (Co-Chair GSMAPB & Gwent Police) and Mike Nicholson (Strategic Director People, Newport City Council)</p> <p>JK began with an overview of the development of the Gwent Substance Misuse Area Planning Board (GSMAPB) and its role in identifying need and developing services to reduce cost and avoid duplication. He identified the need for strong representation on the GSMAPB with the ability to make decisions and noted the involvement of the PCC, ABUHB and third sector.</p> <p>He then focussed on the process currently being undertaken to develop a 'Memorandum of Understanding' (MOU) between partners to enable the GSMAPB to function. It would be responsible for managing and allocating a common fund provided by WG with Newport holding the funds on its behalf.</p> <p>MN then briefed members on the commissioning process being undertaken to award a single contract for substance misuse services for Gwent. He explained that the process was being undertaken under national rules but would encourage consortia bids. They had worked with current providers for some time to ensure smaller organisations were not disenfranchised and in response to questions from LSB members reiterated that:</p> <ul style="list-style-type: none"> • There would be clarity in the tender document on the approach • Any sub-contractors would need to be in place at the outset • It would not be price driven, there would be a strong element of understanding of community need and clinical governance • Flexibility to adapt to meet emerging needs would be embedded as would a robust evaluation tool • <p>The membership of the GSMAPB was discussed. It was noted that the legal responsibility would still remain with the Community Safety Partnership (or equivalent) whilst LSBs remained non-statutory, and that there was no representation from Caerphilly CSP or LSB. In response to questions MN explained that there would be a single delivery team based in Newport that would be responsible for managing contracts and supporting local delivery. This would be backed by a delivery plan which would identify Gwent wide need but also focus on local delivery.</p> <p>It was noted that the draft MOU would be circulated for consideration in the next three weeks, before processing through respective cabinet and council processes. It would also need to be considered by ABUHB and other partners and members were asked to forward any comments to JK or MN. JK and MN were thanked for their presentation the contents of which were noted.</p>	
9.	<p><u>Outcome Highlight/Exception Reports:</u></p> <p>The respective Outcome Highlight/Exception reports had been previously circulated. In view of time constraints, HR asked LSB members if they would consider the reports and notify him of any issues or questions to take back to the Leads Group.</p> <p>He noted that there were two issues brought forward from the Delivery and Leads groups:</p> <ul style="list-style-type: none"> • Concern had been expressed about the impact of decisions on the medium term financial plan would have an impact on the delivery of the SIP priorities where 	

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	<p>some discretionary services could cease, using charging for car parking at country parks as an example.</p> <ul style="list-style-type: none"> The request for the LSB to consider identifying a priority that could be used to develop a pooled budget pilot project. <p>The Outcome Highlight/Exception reports were noted.</p>	
10.	<p><u>Draft Annual Review Report:</u> The draft Annual Review Report had been previously circulated. HR reminded LSB members of the statutory requirement to produce the report for WG and asked members to consider it and provide any feedback. He explained that whilst the report was concise there were a substantial number of appendices and as a result it was intended to be produced in electronic form only.</p> <p>LSB members approved the report and supported this approach.</p>	
11.	<p><u>LSB Standing Conference 13th June 2014 – feedback:</u> The draft report had been previously circulated. HR explained that the next Standing Conference would take place on 2nd December (NB: now changed to 30th January, 2015) and it was proposed that it should continue the discussions on poverty. The LSB Anti-Poverty Task Group would be considering the workshop reports and it was proposed that they should develop the programme for the event.</p> <p>HR drew members' attention to the responses from delegates to the question regarding the role of the LSB and he asked members to consider this feedback to be discussed at the next LSB meeting. Cllr KR noted the importance of responding to the questions at the next Standing Conference.</p> <p>The report and recommendation that the LSB Anti-Poverty Task Group develop the programme for the next Standing Conference in December were approved. The Report will be circulated to attendees and will be published on the LSB website.</p>	
12.	<p><u>Voluntary Sector and GAVO update:</u> An update report on voluntary sector activity had been previous circulated. MF highlighted the work being undertaken to build a strong third sector leadership network during this challenging time, and GAVO support being focussed on developing local third sector provider consortia. He thanked members for their support for the Volunteering Awards and the National Play Day event which had seen 5,000 people taking part in family activities in Morgan Jones Park, Caerphilly.</p> <p>MF reported on the restructuring taking place in GAVO which would put more of the resources into its direct charitable aims, using satellite offices to provide local services and a greater emphasis on working with partners. The report was noted.</p>	
13.	<p><u>Information Items:</u> Items circulated for information were noted.</p>	
14.	<p><u>Date of Next Meeting:</u> Members were asked to consider whether meetings should in future be scheduled on a bi-monthly basis due to the length of the agenda.</p>	LSB

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	<p>In the meantime it was agreed that the next meeting take place at 9:30am on Wednesday, 19th November, 2014 at the Hafod Deg building (next door to Rhymney Police Station), 56, High Street, Rhymney, NP22 5LP, followed by a site visit to Rowan Place, Rhymney.</p>	